|  |
| --- |
| Introduction |
| **NEW FORMS AND INSTRUCTIONS** |
| As of July 2022, this CS-R (Cultural Site Record) form replaces Montana SHPO’s CRIS (Cultural Resource Information System) form for recording cultural resources in Montana. Visit <https://mhs.mt.gov/shpo/forms> to download the most recent versions of SHPO forms and instructions. If you are uncertain about which form to use, please contact [Montana SHPO Cultural Records staff](https://directory.mt.gov/govt/state-dir/agency/historic#shpo) at (406) 444-4724, <https://directory.mt.gov/govt/state-dir/agency/historic#shpo> |
| **REMINDERS** |
| The Principal Investigator is responsible for ensuring that the information in this form is complete and accurate as per the Montana SHPO’s data standards. Please consult the [**Montana SHPO Consultation Guide, 2023**](https://mhs.mt.gov/Shpo/Archaeology/ConsultingWith) for standards for recording cultural and architectural resources in Montana. |

|  |  |  |
| --- | --- | --- |
| 1. Identification |  |  |
| **SITE NAME/FIELD DESIGNATION** | **SMITHSONIAN NUMBER** (issued by SHPO)^ | **RECORD TYPE** |
|       |       | [ ]  NEW [ ]  UPDATE |
| **PROJECT NAME** | **PROJECT NUMBER** |
|       |       |
| **FIRST RECORDED BY** | **DATE** | **PHONE** (000) 000-0000 | **EMAIL** | **ADDRESS** |
|       |       |       |       |       |
| **UPDATED BY** | **DATE** | **PHONE** (000) 000-0000 | **EMAIL** | **ADDRESS** |
|       |       |       |       |       |

|  |  |  |  |
| --- | --- | --- | --- |
| 2. LOCATION |  |  |  |
| **COUNTY** | **LOT/BLOCK** | **STREET ADDRESS** | **CITY / TOWN** (NEAREST) |
|       |       |       |       |
| **NARRATIVE / NOTES ON ACCESS** (OPTIONAL) |
|       |
| **UTM COORDINATES OR LAT-LONG FOR THE CENTER OF THE SITE, TO THE 6TH DECIMAL** | **DATUM** (E.g., NAD27, WGS84, etc.) |
|       |       |
| **TOWNSHIP** | **N/S** | **RANGE** | **E/W** | **SECTION** | **QUARTER** |  | **TOWNSHIP** | **N/S** | **RANGE** | **E/W** | **SECTION** | **QUARTER** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|       |       |       |       |       |       |  |       |       |       |       |       |       |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |

*(tab from last cell to add rows to the TRS table)*

|  |  |  |
| --- | --- | --- |
| 3. OWNERSHIP / USE |  |  |
| **CURRENT ADMINISTRATIVE/SURFACE OWNERSHIP** | **CURRENT USE** |   |
|       |       | [ ]  Public [ ]  Private |
| **ORIGINAL ADMINISTRATIVE/SURFACE OWNERSHIP** | **ORIGINAL/HISTORIC USE** |   |
|       |       | [ ]  Public [ ]  Private |

|  |
| --- |
| 4. CULTURAL SITE AND ENVIRONMENT DESCRIPTION |
| **SITE TYPE\*** | **SITE TIME PERIOD\*** | **SITE DIMENSIONS (LENGTH X WIDTH)**  | **SURFACE VISIBILITY (%)** |
|       |       |       |       |
| **NARRATIVE DESCRIPTION OF SITE** (OVERVIEW OF SITE, FEATURES, ARTIFACTS, AND CONDITION) |
|       |
| **FEATURE DESCRIPTIONS** (DETAILS ABOUT EACH FEATURE CROSS-REFERENCED WITH LABELED PHOTOS, MAPS, AND FIGURES) |
|       |
| **ARTIFACTS** (DESCRIBE AND PROVIDE QUANTITY FOR EACH TYPE OF ARTIFACT; AGGREGATE DATA CAN BE PRESENTED IN TABLES OR LISTS) |
|       |
| **DIAGNOSTIC ARTIFACTS\*** |
|       |
| **SUBSURFACE TESTING** (TYPE OF TESTS AND FINDINGS) |
|       |
| **SITE FUNCTION / INTERPRETATION** (PROVIDE EVIDENCE OR INDICATE AS “BEST GUESS”) |
|       |
| **ELEVATION** (FEET) | **VIEW AND ASPECT** | **NEAREST WATER SOURCE** |
|       |       |       |
| **SEDIMENTS** | **DEPOSITION** (SURFACE, BURIED, REDEPOSITED, ETC.) |
|       |       |
| **GEOGRAPHIC SETTING** |
|       |
| **LOCAL VEGETATION** |
|       |

|  |
| --- |
| 5. NR EVALUATION AND ASSESSMENT |
| **HAS A FORMAL ELIGIBILITY DETERMINATION BEEN PREVIOUSLY ISSUED FOR THIS SITE/PROPERTY?** |
| [ ]  No formal determination | [ ]  Yes, determined NOT eligible | [ ]  Yes, determined eligible | [ ]  Yes, NR listed | [ ]  Unknown |
| **PROVIDE YOUR ASSESSMENT OF THE SITE’S/PROPERTY’S ELIGIBILITY FOR THE NATIONAL REGISTER** |
| [ ]  Meets criteria as an individual property | [ ]  Meets criteria as a contributing element to a historic district |
| [ ]  Does not meet criteria | [ ]  Does not meet criteria, and is a non-contributing element to a historic district |
|  | **Historic District Name:**       |
| **APPLICABLE NR CRITERIA**+ | **ARGUMENT FOR OR AGAINST EACH NR CRITERION** |
| A – Events | [ ]  YES [ ]  NO |       |
| B – Persons  | [ ]  YES [ ]  NO |       |
| C – Characteristics  | [ ]  YES [ ]  NO |       |
| D – Information  | [ ]  YES [ ]  NO |       |
| **COMMENTS** |
|  |
| **INTEGRITY** (location, design, setting, materials, workmanship, feeling, association) |
|       |
| **POSSIBLE IMPACTS TO THE SITE** |
|       |

|  |
| --- |
| 6. INFORMATION SOURCES |
| **LIST CITATIONS FOR INFORMATION SOURCES USED TO COMPLETE THIS FORM** |
|   |

|  |
| --- |
| 7. LIST OF PHOTOS AND MAPS |
| **IMPORTANT: DO NOT insert images for photos, maps, and other figures to this document.** Supporting photographs, maps, and other figures referenced in Table 7 need to be formatted, saved, and submitted according to SHPO’s *Guidelines and Samples for CSR/AER Form Attachments*. For more detailed mapping and photography standards, please review *Montana SHPO Consultation Guide, 2023*. |
| **FIGURE NUMBER** | **DESCRIPTION / CAPTION** | **PHOTOGRAPHER** | **PHOTO DATE** |

|  |  |  |  |
| --- | --- | --- | --- |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |

*(tab from last cell to add rows to the photos and maps table)*

^ See **Checklist 2: Submitting Site Records and Requesting Smithsonian Numbers** (Appendix D.2) and **Documenting Sites** (section 2.3) of the Montana SHPO Consultation Guide, 2023.
Online: <https://mhs.mt.gov/Shpo/Archaeology/ConsultingWith>

\* See **Site/Property Types, Time Periods, and Diagnostic Types for Cultural and Architectural-Engineering Records**.
Online: <https://mhs.mt.gov/Shpo/docs/CSR_AER_Codes.pdf>

+ See **How to Apply National Register Criteria for Evaluation**. National Park Service, National Register Bulletin. 1997.
Online: <https://www.nps.gov/subjects/nationalregister/upload/NRB-15_web508.pdf>