

MONTANA ARCHIVIST NEWSLETTER OF THE MONTANA



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Archives Blitz 2018 A Success!

This year's Blitz! grant was awarded to the Museum of the Beartooths (MOB). In early October Museum Director Penny Redli, staff and volunteers received archival training from SHRAB members Anne Foster (Yellowstone National Park Archives) and Heather Hultman (MSU Special Collections). The training focused on the cleaning, repairing and storage of historic maps. With the training under their belts, MOB staff and volunteers began planning for the one-week work event, which was held October 22-27 in Columbus. 13 people participated in that event and nearly 400 maps

were cleaned, repaired as needed and re-housed. Work on the remaining maps will continue in the coming months.



Anne Foster provides training to Blitz! participants.

Do you have a project that might benefit from an Archives Blitz!? If so, please look for applications for 2019 in this newsletter or contact Jodie Foley (jfoley@mt.gov) for more information.



Featured Collection: Montana Adjutant General's Records (MHS)

November 2018 marks 100 years since the end of WWI. Known then as the War to End all Wars, WWI officially ended with an Armistice on November 11, 1918. With that in mind we are highlighting the Montana Adjutant General's Office Records which include enlistment cards for Montanan's who served during WWI.

The Montana Adjutant General's Records (1889-1959) consist of general correspondence, legal documents, armory inspection reports and most notably muster rolls and enlistment card files. The card files focus on WWI and WWII enlistees providing information such as name, residence at the time of enlistment, service locations, duration of service and type of discharge.

The Montana Adjutant General's Office was established in 1885 to distribute orders of the commander-in-chief (the governor); report annually to the governor and the President of the United States on the state of the Montana militia, and report annually to the state auditor on his expenditures. In the 1919 session laws, the adjutant general was given the responsibility to appoint and remove civilian employees of his department; keep a roster of all officers of the state militia; attest all commissions;

make regulations concerning the adjutant general's duties; keep on file reports and records pertaining to the state militia. The 1947 session laws added the responsibility for the organization and administration of the Montana Home Guard.

The Montana National Guard, established in 1885, was organized in companies by county, and was intended to suppress insurrection or riot and repel invasion. The governor was the sole person empowered to call out the Guard. In 1919 statutes added that the Guard could be called up in time of war. The 1947 statutes stated that the prime object of the Guard was national defense, and added that it could be used to preserve order at any large public assemblage; that it could only be called out by the governor upon the written request of a city mayor, a county sheriff, or a district judge; and that the governor could order an enrollment by the counties of all eligible persons. The Department of Military Affairs was created in 1971, consolidating the duties of the Adjutant General's Office, the various units of the Montana National Guard, and the Civil Defense Agency. The adjutant general is the head of the Department. The records can be accessed via Montana Historical Society or online in the Montana Memory Project website see <http://mtmemory.org/digital/collection/p16013coll36/search/> Do you have a collection you would like to highlight? Contact Jodie at jofoley@mt.gov and we will include it in the next SHRAB newsletter.

2 1/2

Aabo, John 3,130,138 White
(Surname) (Christian name) (Army serial number) (Race: White or colored)

Residence: White Sulphur Springs MONTANA
(Street and house number) (Town or city) (County) (State)

Inducted Meagher Co., Mont May 28/18
† Born in Stavanger, Norway 26 7//12 yrs
Organizations: 34 Co 9 Bn 166 Dep Brig to Sept 27/18; Co I Ret Camp-
8 Div to Oct 14/18; Co G Development Bn to Disch

Grades: Pvt - -

Engagements: - -

Wounds or other injuries received in action: None. -

† Served overseas: None -

§ Hon. disch. S.C.D. Dec 13/18: -

Was reported 12 1/2 per cent disabled on date of discharge, in view of occupation. -

Remarks: - -

Form No. 724-2 1/2 A. G. O. *Insert "E. A.", "N. G.", "E. R. C.", "N. A.", as case may be, followed by place and date of enlistment. † Give place of birth and date of birth, or age at enlistment. ‡ Give dates of departure from and arrival in the United States. § Give date and cause.
March 12, 1920.

Montana History Resources

Montana Newspapers:

Historic newspapers provide a fascinating snapshot of the community and region they serve. Local papers are a great source for political, cultural and genealogical information and are among our most used collections. Montana Newspapers is a full-text searchable database contains 559,188 pages from 83 Montana town, county, school and tribal newspapers dated 1883-2015. We are continually adding new titles. This collection is complemented by the Montana papers highlighted in *Chronicling America*, a national project of the Library of Congress to digitize and provide access to historic newspapers from 1779 to 1963 (<https://chroniclingamerica.loc.gov/>)

For access to Montana Newspapers see <http://montananewspapers.org/>

For information on digitizing newspapers or adding a newspaper to this site, please contact mhsdigital@mt.gov .



Upcoming Events, Conferences and Training Opportunities 2018

- March 7-9, Museum Association of Montana, Miles City Montana
- April 10-13, Montana Library Association, Helena, Montana
- May 15-17, Northwest Archivists Annual Meeting, Bozeman, Montana

Montana SHRAB Board Members:

- Jodie Foley, Montana Historical Society
- Aubrey Jaap, Butte Silver Bow Archives
- Anne L. Foster, Yellowstone National Park
- Heather Hultman, MSU, Bozeman
- Kathryn Kramer, Charles M. Russell Museum
- Kathleen Mumm, Madison County
- Eileen Wright, MSU, Billings



Training Opportunities:

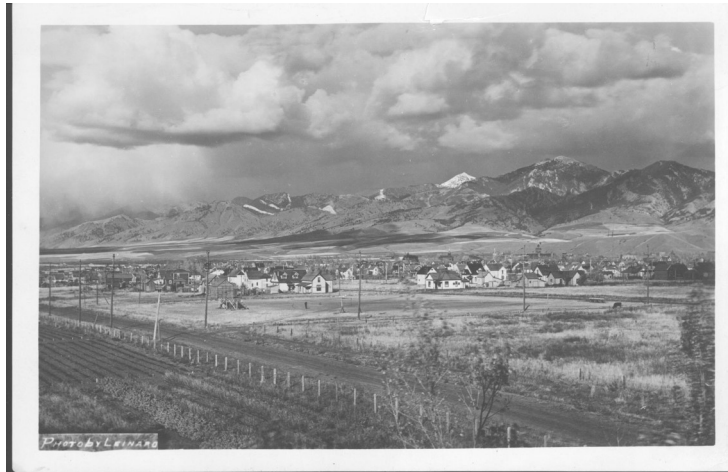
Northwest Archivists Annual Meeting
Coming to Montana:

NWA, a professional organization that serves archivists in Alaska Idaho, Montana, Oregon and Washington, will be held May 15-17, 2019, in Bozeman. This three-day event Conference attendees will include pre-conference workshops, discussion panels and informative sessions over the three day event.

A call for proposals can be found at [http://](http://northwestarchivistsinc.wildapricot.org/Call-for-Proposals-2019)

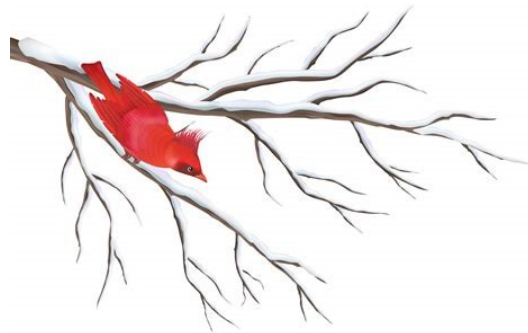
northwestarchivistsinc.wildapricot.org/Call-for-Proposals-2019 The deadline is January 18th, 2019.

A schedule of events and hotel conference information will be posted at [http://](http://northwestarchivistsinc.wildapricot.org/)
northwestarchivistsinc.wildapricot.org/



2019 Western Archives Institute:

The 33rd annual Western Archives Institute will be held at San Diego State University Program dates to be determined. The Western Archives Institute (WAI) is an intensive, two-week program that provides integrated instruction in basic archival practices that includes history and development of the profession, theory and terminology, records management, appraisal, arrangement, description, manuscripts acquisition, archives and the law, photographs, preservation administration, reference and access, outreach programs, and managing archival programs and institutions. Tuition for the Institute is \$725 and includes a selection of archival publications. Housing and meal plans are available at additional cost. For dates and applications watch the institute site at <https://www.sos.ca.gov/archives/admin-programs/western-archives-institute/>



Publications:

Perspectives on Women's Archives: The eighteen essays in this volume discuss women's archives and their efforts to document "the origins of a women-centered history, the urgent need to locate records that highlight the diverse experiences of women, and the effort to document women's experiences.... [and] expose the need for renewed collaboration between archivists and historians, the challenges related to the accessibility of women's collections, and the development of community archives." It is part of the One Book-One Profession series and is available as an epub or PDF. See <https://>



Girl hanging ornament on Christmas Tree, U of M Archives and Special Collections.

Museum Archives Guidelines: These guidelines were created by the Society of American Archivists Museum Archives Roundtable and provide a succinct but useful listing of considerations for those responsible for archival collections within a museum. Whether your institution has internal organizational records, records on your three dimensional records, or if archival records from your community has long been a part of your collecting policy, these guidelines will be helpful in developing and maintaining your archives.

They can be found on the SAA website at <https://www2.archivists.org/groups/museum-archives-section/museum-archives-guidelines>



**2019 MONTANA BLITZ PROGRAM
Host Institution Application**

The Montana State Historical Records Advisory Board (SHRAB) is pleased to announce an on-site assistance program for cultural heritage institutions in Montana. The Blitz Program provides funding and support for a week-long processing event to be held at a cultural heritage institution with significant archival collections, a proven need for assistance and a well-organized processing plan that includes collection descriptions, specific goals and guidelines.

Participating institutions will be responsible for overseeing local advertising for the program, soliciting local participants, providing a dedicated workspace for attendees, providing workflow guidelines, and information about local housing options for participants. SHRAB members will assist in these efforts and provide guidance and participate as processors in the Blitz. The Blitz should be planned for and completed by October 15, 2019. This program is made possible through a grant from the National Historical Publications and Records Commission (NHPRC). Application DEADLINE: July 23, 2019.

Return completed form to:

Montana Historical Society
c/o Jodie Foley SHRAB Coordinator
225 North Roberts
Helena MT 59620
or via email to jofoley@mt.gov

Applicant Name:

Institution:

Mailing Address:

Phone:

Fax:

Email:

Questions: Please limit answers to 2 pages

What is your institution's annual budget? How many FTE (full time equivalent) paid employees does your institution have? How many FTE (full-time equivalent) volunteers does your institution have?

Describe the records you would like to see processed during the Blitz. Please be specific as to type (series), significance, extent and current condition.

How do you plan to promote the Blitz and find participants?

Please complete and attach a one-page project description that includes specific goals to be accomplished by the Blitz. (This may include but need not be limited to linear feet processed or inventoried, finding aids completed, guidelines and procedures established, online access/description, and/or cataloging entries created).

2019 MONTANA SHRAB STUDENT ARCHIVIST PROGRAM
Host Institution Application

The Montana State Historical Records Advisory Board (SHRAB) is pleased to announce the continuation of an on-site assistance program for cultural heritage institutions in Montana. A graduate level student archivist will be chosen to each provide up to 400 hours of archival project assistance to a Montana heritage institution over the summer of 2019 (June to September). The student will provide assistance based on specific goals set by the institution and may include archival surveying, collection processing, cataloging, basic conservation, archival basics training, creation of finding aids and creation of online inventory/content access options. Participating institutions will be asked to provide a dedicated workspace for the student, information about local housing options, and provide workers compensation insurance.

This program is made possible through a grant from the National Historical Publications and Records Commission (NHPRC).

Application DEADLINE: February 15, 2019.

Return completed form to:

Montana Historical Society
c/o Jodie Foley SHRAB Coordinator
225 North Roberts
Helena MT 59620
or via email to jfoley@mt.gov

Applicant Name: _____ **Institution:** _____

Mailing Address: _____

Phone: _____ **Email:** _____

Questions: Please limit answers to 2 pages

What is your institution's annual budget? How many FTE (full time equivalent) paid employees does your institution have? How many FTE (full-time equivalent) volunteers does your institution have?

Briefly outline your institution's experience with historical records. Include any special projects that your institution has worked on or in which you are currently involved.

How would the Student Archivist's work fit your institutions goals/mission?